



CUSTOMER PRIVACY NOTICE

This privacy notice tells you what to expect us to do with your personal information.

Contact Details

Email: littlepeakschildcare@gmail.com

What Information we collect, use, and why

We collect or use the following information **for child welfare**:

- Names of children
- Names and contact details for parents/guardians
- Date of birth (of children)
- Dietary requirements
- Special Educational Needs and Disabilities (SEND) or additional support information
- Photographs (only when separate consent is provided)

We use this information for the sole purpose of ensuring your child is being given the appropriate care when under our supervision. Only the necessary information is collected, as listed above, in order for us to provide our private nannying service.

Lawful bases and data protection rights

Our lawful basis for processing personal data is that it is necessary for the vital interests of a person - we're collecting or using your information because it benefits you and your child(ren), without causing undue risk of harm to anyone.

Personal information is collected in order to best carry out our service of childcare, operating as private nannies. It is important for us to know the age, dietary requirements and medical needs of any child under our supervision, so that we can best fulfil our duty of responsibility. It is also important to have details of the parent/carer responsible for each child.

**Where we get our personal information from**

Parents or carers

Who we share information with

We will not share personal information with anyone outside of the organisation, unless in the event of a medical emergency, when we need to share personal information with health care providers/ emergency services.

How long we keep information

We will store personal information for 24 months after your last booking with us.

If you have any concerns about our use of your personal data, you can make a complaint to us using the contact details at the top of this privacy notice.